

## INSTRUCTIONS TO ACCESS THE TRAVELCARD BUSINESS CLASS FOR EMPLOYEES TRAVEL INSURANCE




1. Please click on the link below which will take you directly to the page below.

<https://leisure.travelcard.com.au/general?distributorUserId=4932&agentSaleNumberID=48671&business=true>

2. Please enter code 3069 in the shown box below and click on “apply”.

**Enter your travel details**  
Business Class Code? [Click here](#)

**Who is travelling?**  
Select the number of Traveller(s)

**Where are you going?**  
Select/list all the destinations on your journey.

**When are you travelling?**  
List the dates you want to be covered for

Business Class Code

**Apply**

By using this Business Class Code I am confirming I am an employee and this offer is limited to myself, my travelling companion or immediate family only

3. You will then see the following message, which means you have successfully accessed the Business Class Product.



## Good News!

You're eligible for TravelCard's Business Class policy

This corporate policy includes high cover  
for a wide range of activities.

Continue

4. Click on "Continue" and follow the prompts which will take you through the steps to complete quotation(s) and purchase a policy.
5. The next steps will be to enter your billing and payment details should you wish to proceed with purchasing a policy.
6. When completed, an email with your policy documents will be sent to your email address and a Travelcard will be posted to the address you have nominated.

We recommend that you purchase your policy at least seven (7) working days prior to your trip to allow enough time for your TravelCard(s) to be delivered.

If you have any questions, please feel free to call the TravelCard team on 1300 123 413 or email [Customerservice@travelcard.com.au](mailto:Customerservice@travelcard.com.au)